



Monthly Chapter Leadership and Grassroots Meeting
February 27, 2023
MINUTES

I. Meeting called to order at 7:00 pm.

II. Roll Call: [x] Present [] Absent

- [x] Aimee Paulson, President-Elect [x] Kristi Ross-Patchin, Business Development Dir.
[x] Glenmore Hendricks, HPPC Co-Chair [x] Hien Huynh, Association Services Manager
[x] Emily Stone, HPPC Co-Chair [x] Elizabeth Cody, Association Services Coordinator

Chapters

- [x] Alameda/Contra Costa [x] North Coast [x] Santa Cruz/Monterey
[x] Channel Islands [x] Orange County [x] Sierra Area
[x] Fresno [x] Sacramento [x] Silicon Valley
[x] Greater Pasadena [x] San Diego Central [x] South Bay
[x] Inland Empire [x] San Diego North [x] Tri-Valley
[x] Kern/Tulare [x] San Francisco Bay Area/Golden Gate [x] West LA North
[x] North Bay [x] Santa Barbara [x] West LA South

III. January 23, 2023, Meeting Minutes: The minutes were reviewed and approved.

IV. Student/NP Research – Patti Gurney – There were requests over the years for CANP contacts to be accessible to students for research projects and surveys. However, there was no way for CANP to offer this without sharing personal contact information. For the last couple of years, the CANP Education Committee has been working to provide access to CANP’s database without sharing personal contact information to support research and students.

- a. As of October 2022, CANP Student members who are involved in getting DNP or NP student members who need accessing NPs for various research purposes can purchase access to CANP’s database to send out a survey for \$100 per survey.
b. Students will not get access to personal contact information. The student will provide the survey link and information to CANP and CANP will send out an email to all contacts in the database on the student’s behalf.
i. Click here to view an example of the email.

ACTION: CANP Staff to update Research Access to include all CANP members.

- c. This benefit is open to CANP members only. Non-members cannot purchase access to the CANP database. This is an incentive for non-members to become members of CANP.
d. To learn more about this new CANP member benefit, visit the Student Research Data Access webpage on the website under the Education tab.
e. Questions
• Is there any IRB process for students to go through to ensure that they’ve been approved? The students will need to go through their institution for approval.
• In order for students to go through the IRB process, students must show proof that they have permission from CANP to access the

database. Is there a process where students can get a letter from CANP confirming that they have access to the database? When students purchase access to send their survey to the CANP membership, the student will receive a confirmation email. CANP Staff will review the confirmation email with Patti to ensure that it includes approval language from CANP to the student to access the database.

ACTION: CANP Staff is working on updating the Research Data Access confirmation email to include approval language from CANP to the student to access the database.

- **The website mentions “Every quarter, approved surveys will be distributed to CANP’s membership”. Is this the length of time the survey will be up?** This is the timeframe for the Education Committee to receive and review the surveys and various projects. There is no limit on the timeframe for surveys and projects, it’s the intake process, which will be approved quarterly.
- **Is the \$100 cost in addition to paying for CANP’s membership?** Yes. CANP members will have the benefit of paying \$100 per survey to access the CANP’s database.
- **Who owns the data collected?** The data belongs to the students.
- **Is this member benefit open to other CANP members who are not students?** Yes, this member benefit is not limited to students. As long as the Education Committee approves, any CANP member can purchase access to the CANP database to send out a survey.
- **What interface will the data be collected on?** CANP is not collecting the data, the student provides the link to collect the data.
- **Are the surveys only sent once or how often are they sent for \$100?** No, the surveys are not sent once. They are included in CANP’s communications until the research deadline and are available online.
- **ACTION:** CANP Staff will work to increase to include Research Survey in communications.
- **How will the surveys be sent out?** The student will provide the survey link and information to CANP and CANP will send out an email to all contacts in the database on the student’s behalf.

V. CANP PAC – Glenmore Hendricks – An email was sent out to the membership on February 16 explaining what a PAC is, the importance of the PAC, and how members can help support the PAC.

- a. There have been changes to the [PAC guidelines](#) and one big change is that raffles can no longer be hosted to fundraise for the CANP PAC. This impacts the CANP PAC as we are no longer able to raise funds for the PAC by selling raffle tickets at the conference. What is acceptable is hosting a live or silent auction.
- b. There is currently \$43,000 in the PAC fund.
- c. The PAC committee is looking beyond the conference and thinking of other ways to raise funds for the PAC.
 - Suggestion for CANP to reach out to other groups to see how they are fundraising for their PACs.
- d. Conference Silent Auction – CANP PAC will be hosting a silent auction at the conference in March. It is still in the planning stage.
 - Some things that are going to be auctioned off are 2 vacation stays, legal advice from Melanie Balesetra, and complimentary registration to the CANP conference next year.
 - Suggestion for CANP to streamline a process to help Chapters host silent auctions and be able to easily keep track of bidding, payments, and the pickup of items.
- e. How Chapters can support PAC – Since we can no longer host raffles to raise funds for the PAC, CANP will be leaning on Chapters to help raise funds to support the PAC.

- The maximum amount Chapters can donate to the PAC is \$9,100 annually.
- f. Questions
 - **Can Chapters still host a raffle and raise funds to donate to the PAC?** No. Raffles can no longer be held to raise funds for the PAC. Chapters can hold live or silent auctions to raise funds to donate to the PAC.
 - **Can Chapters host a raffle and donate to the PAC from the Chapter's general fund?** No money raised from a raffle can be donated to the PAC, even if the Chapter is donating from their general fund. To keep it clean, Chapters should allocate the money raised from raffles elsewhere and budget to donate to the PAC directly.
 - **Is CANP not able to host a raffle due to being a 501c(6)?** CANP's 501c(6) entity has nothing to do with the ability of the organization to host a raffle and raise funds for the PAC. It's a matter of state gambling law. Under the California Penal Code, committees that support candidates are not eligible to hold raffles (Penal Code, § 320.5.).

VI. Announcement – Kristi Ross-Patchin – CANP provides a variety of resources, templates, and tools available for CANP's Chapters on the CANP website.

- a. Chapter Events – Currently Chapters can create their own events in the [Chapter Leadership Toolset](#) on the CANP website. Elizabeth proposed an option for chapters to fill out a [survey/form](#) with their event information for CANP staff to create the event instead.
 - Suggestion to allow for both options as some Chapters prefer to create their own events.
- b. Tax Manual – CANP staff is updating the Tax Manual and will upload the updated version to the website.
- c. Financial FAQ - CANP staff is updating the FAQs and will upload the updated version to the website.
- d. Online Chapter Resources
 - To access the resources, templates, and tools, go to the [CANP website](#), click on [Chapters](#), and then select your Chapter. Once you have selected your Chapter, on the right-side menu, click on [Resources](#).

VII. President-Elect's Update: Aimee Paulson, CANP President-Elect

- a. The Board will be meeting on March 15 for their second strategic planning meeting; the Strategic Planning Taskforce continues to meet between board meetings. It was identified that supporting CANP chapters will be a main objective.
- b. The 103 application process appears to be going quite well. To date there are just under 600 NPs who have applied for 103 status. The BRN has worked out a lot of the bugs with the website.
- c. [The Productivity of Professions: Evidence from The Emergency Department Study](#) from the National Bureau of Economics.
 - This is a white paper and was not peer-reviewed.
 - [AMA](#) has included the white paper in their agenda, highlighting a comparison of NPs and Physicians.
 - There are methodological errors in the referenced white paper. It's important for CANP to support research activities by NPs and for NPs to generate data and produce research.

VIII. Open Discussion

- a. The Health Justice committee will have a booth at the conference.
- b. The [BRN](#) is scheduled to host a [Nurse Practitioner Advisory Committee Meeting](#) on March 7.

IX. Adjourned the meeting at 8:06 pm.