**SACRAMENTO CHAPTER CANP**

**BOD MEETING MINUTES**

**UCD Sacramento, California**

 **November 2, 2014**

Meeting called to order at 12:22 P.M.

**Members Present:** Lisa Buckwalter, Sheri Rickman Patrick, Devin Harris,, Jan Bartuska, Evelyn Myrick, Pam Monroe, Virginia Hass, Michelle O’Rourke, Theresa Clayton, Gina Anderson.

**Members Absent:** Abby Weston, Denise Gontiz

Minutes reviewed and accepted.

**Old Business:**

<Lisa completed the CANP quarterly report and sent to Abby for financial data.

<If an attendee is a federal employee they are required to pay for their dinner.

<Since all members must be present at the the same time, the Wells Fargo account changes for credit cards will not occur until July when the BOD changes.

<Lisa gave an update on the Leadership Monthly Call. Lisa stated the Bylaws cannot be edited. She will have further discussions with Theresa regarding this issue. Chapters are encouraged to do a PAC fundraiser at their celebrations for NP Week. Also invite public officials. Chapters will be able to obtain more information regarding member deomographics in their regions. The idea of a PAC raffle with gift baskets was discussed. Sheri will check into rules regarding PAC. We could set up a specific table and Gina will assemble gift baskets. All PAC donations are not tax deductible.

<Kelly Tuttle has not responded to a scholarship application sent by Sheri for the Honorarium for Denise Southwick.

< NP Week will be celebrated with a dinner and awards at the Sutter Cancer Center in Sac November 12, 2014. Resolutions will be presented from State Officials Garamendi and Steinburg. Awards will be presented to Joann Trollinger Dr Terri Dean. Sheri will check with Patti regarding the details of these awards. Devin will set up a membership table to encourage nonmembers to join. Jan will set up a display for the business clothing drive for local women veterans in transition to civilian life. She will send an email blast to inform all members and nonmembers of the clothing drive. Michelle will supply an attractive old trunk to hold the clothes. Abby

Will be present with our credit card. Co-chairs are asking for help to begin setting up at 5:30PM. Kathy Ware will be in charge of securing CANP water bottles, and Starbuck gift cards. Sheri will be the MC for the evening. The budget is $3,000.

**New Business:**

<February 5th is the deadline to submit names for the HOD

< The Chapter resolution of 2014 did not pass but did make changes in CANP reporting.

<Sheri asked for permission to contact members regarding her Graduate School project on Human Trafficking. She will do a pre-test, an instructional video and then a post-test. All agreed.

**Committee reports:**

 **<**Finance: Another charity will need to be selected as the Yolo Crisis unit closed. All agreed that any expenditure over $300 needs BOD approval except for NP Week Gala events.

<Membership: Devin has decided to continue as chair. She states there are 259 Chapter members.

<Education: The Dec 9th meeting will be at Patti’s on Immunocap.

<Legislative and Advocacy: Assemblymen Dickenson and Hernandez have been asked to attend the NP week Gala.

<Scholarship: Theresa reports four candidates for the scholarship. The two winners will be announced in the December meeting.

<Student representative: Gina will be presenting the PowerPoint to Pam’s class this Thurs. A presentation for UCD is planned for February and Evelyn will be presenting at Samuel Merritt.

The next BOD meeting is February 22, 2015.

The meeting was adjourned at 2:35 PM.

Submitted by Jan Bartuska February 9, 2015.