



**CALIFORNIA ASSOCIATION
FOR NURSE PRACTITIONERS**
Inland Empire Chapter

CANP IE Chapter Quarterly Board Meeting (Q3) AGENDA: April 22, 2023 @ Brooks-Beverlin Residence-9914 Pasatiempo Place, Moreno Valley, 92557

Board Members: 2023-2024

- Allison Brooks-Frank: President
- Neander Tabingo: President Elect
- Velma Yep: Immediate Past President
- Ray Nguyen: Secretary
- Rosemarie Cabati-Ablir: Treasurer
- Alicia (Lisa) Skibar: Legislative Chair
- Sarah Devine- Cooter: Membership Chair
- LaKeshia Jones: Education Chair
- Brenda Marin: Education Co-Chair
- Cristine Ong: Education Co-Chair
- Jordyn Ramey: Education Co-Chair
- Shawntel (Shawny) Logan: Public Relations
- Adam Aguilar: Student Representative
- Kiran Randhawa: Student Representative

Attendees:

Allison Brooks-Frank, Neander Tabingo, Velma Yep, Rosemarie Cabati-Ablir, Lisa Skibar, Sarah Devine-Cooter, Cristine Ong, Shawny Logan

Excused:

Jordyn Ramey, Adam Aguilar, Kiran Randhawa, Brenda Marin

Call to order: 1310

Minute Recorder: Sarah Devine-Cooter

Review and Approval of January 21, 2023 Chapter Board Quarterly Meeting (Q2) Minutes:

- no changes
- Lisa motioned to approve
- Neander 2nd
- Unanimous approval

1. CANP Inland Empire Board Updates:

- Review of Chapter Bylaws - **Sarah** to give report next meeting, include social media recommendations
1. Reminder board members CANP membership must be current, "Full NP" member to be a voting board member.

- Lakesha Jones has resigned
 - Brenda Marin is on LOA, unclear if continuing (**Allison** to reach out to see if she can apply for hardship)
 - Ray Nguyen is on suspension list; has been reached out to by Sarah and Allison
2. Please review, suggest updates as it was last amended in 2018
 - CANP Website Chapter Leadership Toolset-any issues using? Please remember to add or forward all blast emails to **admin@canpweb.org**
 - WhatsApp CANP-IE Group chat - Brenda still unable to access?
 - Ongoing hacking/phishing email issues with CANP Website -Appears to be less frequent as Chapter President only listed on website and inquiry form filled out and sent to them.
2. Pharmaceutical sponsored monthly educational meetings
 - Educational chair and co-chairs coordinate with pharma reps and post events on CANP website
 - A minimum of 1 board member should attend dinner meetings to provide brief updates of chapter business, legislative updates, membership, education/practice, hand out chapter promo items, etc
 - Any updates regarding scheduling dinner meetings or “meet and greet” with High Desert Members?
 - Tack on a student mixer to a brunch event
 - Cristine and Jordan appointed by the board to be education co-chairs
 - Locations in Temecula and Victorville (Mama Caprio Apple Valley and Chinese place in Victorville) to target FB groups in this area
 - Sarah to coordinate w local FB groups to set up (Sarah, Lisa, Cynthia, Ester for High Desert meet and greet too)
3. CANP 45th Annual Educational Conference, March 16-19, 2023. Monterey, CA
 - Velma, Sarah and Shawny attended
 - **Chapter PAC Fund donation amount: The board voted to donate \$ 2,000 to PAC this year. Confirm receipt.. Rosemary to complete**
4. NP Week planning! November 12-18, 2023
 - Education Day –
 1. Discussed date Saturday, November 11 -proceed?-yes
 2. Who will lead?: Lisa
 3. Location:
 - o CBU vs Loma Linda University (Allison to reach out)
 4. Tentative agenda:
 - a. IUD insertion training?
 - b. Wound I&D, simple repair?

- c. Dr. Brian Garrett (local chiropractor) reached out to lecture about chronic stress and musculoskeletal manifestations (CV and Presentation proposal attached) Allison to meet first
- d. New Grad - what's next forum?
- e. Lisa, Cristine, Jordyn to survey members regarding topics, hands-on are popular
- f.

- Celebration Day

1. Discussed date Saturday November 18-proceed?-yes

2. Location: Top Golf? 50 people

- Lisa, Cristine, Jordyn to survey members regarding topics, hands-on are popular

3. Tentative agenda:

- a. Cynthia to discuss AB103, and pertinent legislative topics

- b. Silent auction for PAC fund

5. Student mixer/student networking events/Chapter networking events (Sarah, Neander, Adam)

- March 4, 2023 Mount Rubidoux hike

- Update re: Student mixer

- **Vote for budget. \$500.00 requested for 1 maybe 2 mixers this year**

- **Sarah motioned, Allison 2nd; unanimous approval**

Cara Mia, Rancho Cucamonga; Top Golf event

20 students, 10 mentors/preceptors

Mentor program?

Lunch at school for a student mixer

- Presentations to local NP programs this past quarter:

- (date) Presentation scheduled with _____ via Zoom. No attendees

- Western Univ February (no show of students via zoom)

- March 21- Presented at California Baptist University (Sarah) - unsuccessful due to technical difficulty

- March 30- Presented at Loma Linda University (Sarah) - successful, several student sign ups

- Pending: April 27- Round table at Loma Linda University (Cynthia and Allison)-will report during next board meeting.

- Any board members currently precepting? Lisa (LL), Sarah (KP), Allison (LL), Neander (VA)

- Need to schedule next social hike

- Lisa is available on Wednesdays and Shawny is available on Tues/Wed for student presentations

6. Community service/Legislative support

- 4/17- Emailed Congresswoman Norma Torres, 35th District, possibility of community service (food drive, blood drive/health screening) event this summer/fall
Allison W 5/3 or 5/24 to coordinate alternate dates
- Will reach out to Assemblymember Eloise Gomez Reyes, District 50 re: possibility of community service (food drive, Blood Drive/Health screening) event this summer/fall
- Temecula Health & Community Resource Fair. Scheduled Saturday, September 30, 2023 from 9 am to 12 pm. Cost \$25.00 non-profit. Application deadline July 14, 2023.
Allison to coordinate
- Inland Empire Health & Wellness Fair, tentatively June, 2023 (Sponsored by California University of Science and Medicine) Costs \$500.00-750.00 to participate (and have to bring own table, canopy). Not listed as of 4/19/2023 - not interested in attending

7. PAC Fundraiser with Orange County

- Have not talked to OC Chapter yet. Glen Hendricks mentioned this possibility after

Treasurer's report: (Rosemarie)

CANP Inland Empire chapter Chase available funds: 17207.48

February 17, 2023- Business Secretary of State filed

February 17, 2023- 199N Postcard and Chapter Financial Statements sent to State

Membership updates:

As of April 19, 2023:

333: Active members

52: new members within the past 90 days

21: 1-year Student members

14: 2-year student members

20: Suspended members

Re: Suspended members: _Sarah and Allison_ will send out personalized email to suspended members to encourage renewal.

-New Member Onboarding Meeting

-<https://canpweb.org/education/new-member-meet-and-greet/>

-Upcoming meetings: May 8, 2023 at 6:30 pm, July 24, 2023 at 6:30 pm

-Please email Kristian@canpweb.org if you are not receiving a ZOOM invitation for this meeting

Education Updates: Jordyn, Cristine

-In-person meeting educational pharmaceutical sponsored programs scheduled:

- May 10, 2023 – Coloplast ostomy education. Venue pending
- May 24, 2023- Byooviz. Anthony's Ristorante
- June 10, 2023- Corum- Saturday Happy Hour at Market Broiler (topic??)
- July 12, 2023- Abbott- Movement Disorder Talk with Dr. Ana Maleki. Venue Pending
- August 9, 2023 Averitas Pharma. Topic and venue pending
- September 13, 2023- Biogen-unmet needs in SMA care. Venue pending

Social Media/ public relations: (Shawny):

Instagram page: CANP_InlandEmpire

Facebook too

Please encourage all CANP members to follow our social media pages

Legislative, APRN/ BRN updates:

-Lobby Day will be held Tuesday, May 2, 2023 in Sacramento. Allison Brooks and Jordyn Ramey will attend as chapter designees

-NP 103 application: Any issues applying? Congratulations Lisa on 103 status!

-February 12, 2023-Chapter held NP 103 Q&A at Loma Linda University School of Nursing. Great turnout > 30 people attended. Thank you Cynthia and Glen Hendricks for hosting.

- Bills to track: AB 765: Physician and surgeons: Medical specialty titles

Reminder: Voting process as a board per CANP Bylaws:

Section 8. Quorum. At least fifty percent (50%) of the credentialed delegates at the House of Delegates shall constitute a quorum for the transaction of business at any official meeting.

Section 9. Board Action. (a) Every act or decision done or made by a majority of the Board of Directors present at a meeting duly held at which a quorum is present is the act of the Board of Directors. If a director abstains from participating in an item of business because of a declared conflict of interest, that member shall be treated as not present for purposes of determining the outcome of the vote, but shall be counted for purposes of establishing that a quorum was present.

Allison received request from Rene DNP at Cal State SB to send out a survey to our members regarding their new NP programs. Sarah noted such requests should go through the state as there is a nominal fee associated with conducting surveys within members. Allison will ask Rene to go through state

Meeting Concluded: 1438

Next meeting: Q4 Quarterly Board Meeting in person and agreed by all: July 22nd at Velma's residence

- Sarah will bring info about Bylaws, suggested changes
- All will review positions for next term's change over