



CALIFORNIA ASSOCIATION FOR NURSE PRACTITIONERS
Inland Empire Chapter

CANP IE Chapter Quarterly Board Meeting (Q2) Minutes: January 21,2023 @ Brandon’s Diner, Upland

Board Members: 2023-2024

- Allison Brooks-Frank: President
- Neander Tabingo: President Elect
- Velma Yep: Immediate Past President
- Ray Nguyen: Secretary
- Rosemarie Cabati-Ablir: Treasurer
- Alicia (Lisa) Skibar: Legislative Chair
- Sarah Devine- Cooter: Membership Chair
- LaKesha Jones: Education Chair
- Brenda Marin: Education Co-Chair
- Cristine Ong: Education Co-Chair
- Jordyn Ramey: Education Co-Chair
- Shawntel (Shawny) Logan: Public Relations
- Adam Aguilar: Student Representative

Attendees:

- Allison Brooks-Frank: President
- Neander Tabingo: President Elect
- Velma Yep: Immediate Past President
- Ray Nguyen: Secretary
- Rosemarie Cabati-Ablir: Treasurer
- Alicia (Lisa) Skibar: Legislative Chair
- Sarah Devine-Cooter: Membership Chair
- Brenda Marin: Education Co-Chair
- Cristine Ong: Education Co-Chair
- Shawntel (Shawny) Logan: Public Relations

Excused:

- LaKesha Jones: Education Chair
- Jordyn Ramey: Education Co-Chair
- Adam Aguilar: Student Representative

Call to order: 12:50PM

Minute Recorder: Ray Nguyen

Review and Approval of October 29, 2022 Chapter Board Quarterly Meeting Minutes:

- Velma Yip (1st)
- Alicia (Lisa) Skibar (2nd)

1. CANP Inland Empire Board Updates:

- Received resignation from Frenalyn Domingo-(Secretary, 11/3/2022) and Michelle Gutierrez- (Student Rep, 11/19/2022)
- Welcome to the newly elected board members:
 1. Ray Nguyen- Secretary
 2. Brenda Marin: Education Co-Chair
 3. Cristine Ong: Education Co-Chair
 4. Jordyn Ramey: Education Co-Chair
- Review of board member and student representative duties
- CANP Website Chapter Leadership Toolset
- WhatsApp CANP-IE Group chat
- Monthly Chapter Leadership and Grassroots meeting (Zoom)
- Ongoing hacking/phishing email issues with CANP Website

2. NP Week 2022 Expenses

- **NP Week Review**
 1. Originally voted budget at \$8,000.00
 2. Reviewed current expenses
 3. Board members in attendance at 10/29/22 meeting voted to increase NP Week budget = \$9542.71 which is subject to increase to accommodate the cost of educational day event boxed lunch
- TopGolf: **Final cost: \$4512.17**
- Educational day boxed lunch: **\$467.83 spent**
- Total raised via Silent Auction for PAC FUND:
 - \$675.00
- Scholarships: **\$1000.00**
- Raffle: 45th Annual Educational Conference registration: **\$550.00**
- Raffle/Gift cards: **\$300.00**
- T-shirts: **\$1927.92**
- Promo items (pens, first aid kits, hand sanitizers, business cards): **\$842.61**
- NP buttons: **\$150.00**

Total spent for NP Week 2022: \$9,750.53

3. Pharmaceutical sponsored monthly educational meetings

- Follow up re: Survey Monkey sent to members re: best evenings, recommended venues, etc for dinner meetings (Sarah)
 - Majority of Responders preferred 2nd Wednesdays of each month
 - Interests also included: local hikes, Weekend brunch educational meetings
- Educational chair and co-chairs coordinate with pharma reps and post events on CANP website
- A minimum of 1 board member should attend dinner meetings to provide brief updates of chapter business, legislative updates, membership, education/practice, hand out chapter promo items, etc

- Work on scheduling dinner meetings in restaurants outside Rancho Cucamonga/Ontario/Riverside to accommodate all Inland Empire Members (High Desert especially)
4. CANP 45th Annual Educational Conference, March 16-19, 2023. Monterey, CA
 - Who plans to attend (Velma, Lisa, Shawny)
 - Velma Yip, Shaun Jordan
 - **Chapter PAC Fund donation amount: The board voted to donate \$ 2,000 to PAC this year.** (last year was \$1,000.00; Karen Bradley and Glen Hendricks personally donated \$500.00 each to add to our chapter donation. Total+ \$2,000.00)
 5. NP Week 2023 is November 12-18, 2023
 - Continue to have both Education Day and Celebration event?- Yes
 - Ideas for locations
 - Loma Linda University
 - CBU
 - Top Golf
 6. CANP Health Justice Committee, CANP Editorial Board, Melanie Balestra's request in helping case re: DNP, NP and use of title "Dr." whom the Medical Board filed a complaint for fraud and misrepresentation (Velma)
 - Seeking interviewers with DNP/PhD. Those interested will need to e-mail Melanie.
 7. Student mixer/student networking events
 - Plan for next student mixer: April/May 2023?
 - Recommendation: May/June to host a new graduate NP session for SOPS, billing, etc.
 - Location: Coffee shop?
 - Topgolf? (Reserve 3-4 bays, 6 ppl max at each bay)
 - Any updates re: roundtable discussion with West Coast University (Shawny)
 - Any planned presentations to local NP programs?
 - Sarah working with WesternU, Loma Linda University.
 - Any board members currently precepting?
 8. Community service/Legislative support
 - Reach out to new IE Mayors, Assemblymembers (CANP state should be providing redistricting and contact info)
 - Touch base with Assemblymember Reyes (now District 50) re: Blood Drive/Health screening event (Spring or Fall, 2023)
 - Free Veterans & Community Health & Wellness Fair @ Rancho Cucamonga Sports Center on January 29, 2023 from 10 am-2pm. (Sponsored by Signarama and Assemblymember Reyes)-anyone available to attend?
 - Inland Empire Health & Wellness Fair, tentatively June, 2023 (Sponsored by California University of Science and Medicine) Costs \$500.00-750.00 to participate (and have to bring own table, canopy)

- Participate in Temecula Health & Community Resource Fair, tentatively September, 2023
- Any suggestions for future community service?

Treasurer's report: (Rosemarie)

CANP Inland Empire chapter Chase available funds: \$ 14,500

Chapter Financial Statements to be sent to State quarterly
Copies of State and Federal Tax returns (reported annually, July-June)

Membership updates:

As of January 19, 2023:

319: Active members

37: new members within the past 90 days

7: 1-year Student members

20: 2-year student members

18: Suspended members

Re: Suspended members: Sarah Devine-Cooter will send out personalized email to suspended members to encourage renewal.

-New Member Onboarding Meeting

-<https://canpweb.org/education/new-member-meet-and-greet/>

-Upcoming meetings, February 6, 2023 at 6:30 pm; May 8, 2023 at 6:30 pm, July 24, 2023 at 6:30 pm

-Please email Kristian@canpweb.org if you are not receiving a ZOOM invitation for this meeting

Education Updates:

-In-person meeting educational pharmaceutical sponsored programs scheduled:

- February 8, 2023- AbbVie Migraine treatments-Fleming's Steakhouse Rancho Cucamonga
 - March 8, 2023- Hydrofera Wound Care- venue pending
 - April 12, 2023- SI-Bone- venue pending
 - May 10, 2023- Coloplast: Ostomy Education for NPs- venue pending
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Social Media/ public relations: (Shawny):

New Instagram page: CANP_InlandEmpire

Please encourage all CANP members to follow our social media pages

Legislative, APRN/ BRN updates:

-December 30, 2022: the OAL formally approved the final AB 890 regulation adopted by the BRN

-AB 890 went into effect on January 1, 2023

-The BRN is developing a new 103 NP BreEZe application scheduled for release in January 2023 and will send out a notice to all NPs with information on eligibility and instructions on how to apply.

Reminder: Voting process as a board per CANP Bylaws:

Section 8. Quorum. At least fifty percent (50%) of the credentialed delegates at the House of Delegates shall constitute a quorum for the transaction of business at any official meeting.

Section 9. Board Action. (a) Every act or decision done or made by a majority of the Board of Directors present at a meeting duly held at which a quorum is present is the act of the Board of Directors. If a director abstains from participating in an item of business because of a declared conflict of interest, that member shall be treated as not present for purposes of determining the outcome of the vote, but shall be counted for purposes of establishing that a quorum was present.

Meeting Concluded at 2:07 PM

Next meeting: Q3 Quarterly Board Meeting in person and agreed by all:

Scheduled for Saturday, 4/22/2023, 12PM at Allison Brooks home.