

## CANP North Bay Board of Directors

Thursday 7-8-2021  
1830 - 1930

Topic	Discussion	Next Steps
<b>Welcome:</b>	President - Rebecca Norwick Past President -Surani Hayre-Kwan Secretary / Treasurer - Mary Ford Membership Chair - Nancy Trego Program Coordinator - Carla Evans (not present) President Elect - Kari Letvin Webmaster - Barbara Ritter Student Rep - Kristina Crichton (not present)	All
<b>Minutes Approval</b>	Minutes sent out late to BOD Motion to approve: Barbara Approved: Nancy, Kari  Any new items to add? None	All



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<p><b>Outgoing board member report out / transfer of knowledge:</b></p>	<p>Incoming Board: <b>(ATTENDANCE)</b>  <b>President: Kari Letvin</b> - on BOD since joining as a student member, works at Vista Health Center  <b>Past President: Rebecca Norwick</b>  <b>Secretary: Denisse Maldonado</b> FNP at Ole Health in Napa, had previously been involved as a CANP member. Eager to bring CANP to more of NPs at Ole Health  <b>Treasurer: Surani Kwan</b>  <b>Membership Chair: Nancy Trego</b> in this role for approx 6yrs. Active on state health policy and practice committee with legislative activities. Very focused on pushing things thru at the state level for NPs. Works as a GNP in skilled nursing facilities.  <b>Program Coordinator: Stephanie Bedolla</b> works as Pulmonary NP with Providence; did schooling back East, moved back to area in 2015; helped start APC with Providence  <b>President Elect: Mary Ford</b> involved with the BOD for last 4 years, and with the North Bay Chapter as a member prior to that. Currently work in home based pediatric palliative care and hospice as NP and team manager.  <b>Webmaster: Barbara Ritter</b> currently working as a hospitalist. Has been involved with North Bay Chapter for many years, serving in a variety of roles  <b>Student Rep:</b> not present- role to be filled once school restarts in fall</p> <p><b>President:</b> Welcomes new board members into their new roles</p> <p><b>Past President:</b> Stepping into the president role.</p> <p><b>President Elect:</b> Nothing to report</p> <p><b>Secretary:</b> Apologies for late delivery of minutes this afternoon. A recording of the previous meeting has been received, but not transcribed.</p>	<p><b>ACTION:</b> Kari will participate in bimonthly leadership calls</p> <p>Kari will send slate of incoming leadership to state for upload to website.</p>
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<b>Review of Bylaws</b>	Bylaws need to be reviewed within the first 2 meetings of a new incoming board. Kari reviewed bylaws earlier today, and didn't find any areas needing to be changed other than one typo.	Stephanie motioned that the bylaws be approved. Rebecca seconded. All approved without opposition.
<b>Board participation expectations</b>	Meetings scheduled quarterly. Doodle poll will come out approximately 2 months before the next meeting Likely to alternate in person with virtual meetings.	
<b>Discussion of potential return to in-person events:</b>	<p>Recent survey: 22 responses 20 people (90%) wish to return to in-person meetings before 2022 (or as soon as August)</p> <p>Is there a survey bias? Those who are not ready for an in-person event need not attend.</p> <p>Rebecca notes that we have missed a great deal by not having these meetings in person.</p> <p>Barbara notes that we should have approx. 6 months to 1yr of proposed dates for these meetings, filling in details as those become available. (May be good to have people get the meetings on their schedules and commit, even before the topic has been confirmed)</p>	<p>Rebecca motioned that the board vote on resumption of in-person meetings.</p> <p>Stephanie seconds the motion. All in favor with no opposition.</p>
<b>Review of ongoing AB890 efforts</b>	<p>July 13th: noon - 4pm call with BRN Ideally all should join in on the call to offer complete public comment on how AB890 will improve access to care for our patients.</p> <p>Generally, process not going well with the BRN. Recommendation to set up some zoom / meeting dates for community NPs to provide education and updates.</p>	



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<p>General announcements and discussion:</p>	<p>Program Coordinator role: Stephanie has questions about why we do not enable meeting registration on the website, as other chapters do. Surani was able to provide some of the institutional knowledge of what the impediments have been previously. 1. issue had been how to reach non-CANP members. 2. prior to state website upgrade it had been difficult to navigate. 3. how to send out an active announcement to membership May now be possible to set up.</p> <p>Membership: Nancy also needs access to Mail Chimp, if we intend to send out the meeting announcements. We may be able to abandon completely if we can set up the state website to hold announcements and registration thru the site.</p>	<p>ACTION: Stephanie and Kari will discuss and will follow up with state to assess feasibility</p>
<p>Events</p>	<p>Do we want to consider planning for Jan 2022 Symposium? Surani expresses preference for Jan 2023, due to the amount of time it takes to coordinate the event space, the drug reps, the students for posters, etc. Nancy, Barbara and Mary agree we should wait.</p> <p>2023 Symposium Committee should begin their planning meetings no later than May 2022. January is the best date as it doesn't conflict with any other state wide symposium date.</p>	
<p>Adjournment</p>	<p>motion to adjourn: 7:55 seconded: 7:55</p>	<p>Next meeting : TBD Kari to send out poll</p>



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Name	Email	Cell	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Kari Letvin	kariceline@gmail.com		X											
Mary Ford	<a href="mailto:maryjohannadc@yahoo.com">maryjohannadc@yahoo.com</a>	707 344-6550	X											
Surani Hayre-Kwan	suranihl@sonic.net	707 321-5406	X											
Rebecca Norwick	rebeccanorwick@hotmail.com		X											
Barbara Ritter	Barbara.j.ritter@comcast.net		X											
Nancy Trego	2nannot@comcast.net		X											
Stephanie Bedolla			X											
Denisse Maldonado			X											