CANP Sacramento Chapter VP of Corporate Affairs

Responsibilities

The VP of Corporate Affairs shall keep the minutes of the BOD and membership meetings.

The VP of Corporate Affairs shall be responsible for region and local correspondence,

Including notices and letters of appreciation to speakers, and other correspondence deemed necessary by the BOD.

The VP of Corporate Affairs shall update the contact list of the BOD by July 1st of each year and send to CANP and all members of CANP Sacramento Chapter BOD.

The VP of Corporate Affairs shall attend monthly dinner meetings and quarterly BOD meetings.

The term of office shall begin in July each year for a 2-year term.