CANP SACRAMENTO CHAPTER

BOD MEETING

May 14, 2016

Panera, 901 Howe Ave, Sacramento, CA 95825 11:30-2:30

1. Call to Order: 12:13

Attendance: Denise Gontiz, Evelyn, Pam Monroe, Lisa Buckwater, Alexa Curtis, Sue Won, Anjali Sharma, Theresa Clatyon

Reviewed and approved minutes from February meeting

1. Old Business
	1. SB323: Pam: there was informational meeting on SB323 that lasted 4 hour. A summary is being prepared. Sherry, Van and Gina went to CAPP (you have to be invited to this meeting). They spoke to Assemblymen Tom Lackey and Katherine Baker.
	2. HOD/Lobby Day: May 24. There will be 2 hotel rooms to delegates to stay. There will be a post HOD/pre lobby day reception afterwards in the evening (5:30 to 7 PM). The delegates need to be there by 8 AM to register for Lobby Day.
	3. Charity Donations: We received letters back from the 3 charities. The charities have not cashed the checks. We cannot write another check for a past fiscal year. We need to decide if we want to rewrite a check for this year. Franchise Tax Board is sending refund checks for the amount of $65. Lisa thinks they are refunding the fee that was paid by the Chapter for being non-exempt status. Board decided we will deposit the checks

One of the resolutions proposed is for all of the VP of finance to attend the leadership conference (in the Fall) or the annual conference. If this part of the annual conference, should the cost be covered by leadership or education? Once the resolution is decided, this will be discussed in terms of the budget at the next BOD meeting.

* 1. 2016-2017 budget

Savings: $4340.32

Checking: $10,343.64

 See budget report

The Raffle donation will be updated to reflect $600 on budget report ($200 each)

* 1. Spring Run/Walk May 30
1. New Business
	1. Budget amendment request for 2 student reps this year
	2. Leg Rep

From the election we have someone for every position, expect the person who applied for leg rep does not graduate until July. The board decided to keep the application, and when this person is a full voting member, she will be appointed this position. According to our bylaws, students cannot hold a Board position.

* 1. Board Position requirements and roles:

Denise Gontiz: Immediate Past President

Pamela Monroe: President Elect

Alexa Curtis: President

 Suetfei Won: VP of Finance

Anjali Sharma: VP of Consumer Affairs

Ami Khasakia: Membership Chair

Holly Kirkland-Walsh: Marketing and Communications Chair

Jeannette Soto: Student Representative

Van Nguyen: Student Representative

Julie Hettig: Scholarship Chair

Parminder Kaur: Education

Gina Anderson: Legislative Liaison

Virginia Hass: Marketing and Communications Chair

Minutes

 Upload all minutes to website.

Membership

* Membership: bring roster to monthly meeting so the pharmaceutical rep has access to this information. If you are unable to attend a monthly meeting, you should ask another board member to bring the roster.

Quarterly Report

* Submitted by President and VP of Finance. If no response from CANP, that mean they have received it.
	1. Survey from student to Chapter
* PHD student is asking assistance from Gina for a survey. From what we know, she does not sound like a member or NP. We do not have an official position on this. We may not be able to release our member’s information due to limitations of membership.
	1. Mentor:

-Janet Soto (Student Rep) is requesting for a mentor. Evelyn will connect with Janet.

1. Committee Reports
	1. Finance – Suetfei (see above)
	2. Membership – Ami (no report)
	3. Education – Evelyn: next year’s meetings are all scheduled. Evelyn will include Parminder Kaur and schedule a meeting with her.
	4. Legislative Advocacy – Pam (no report)
	5. Marketing & Communications – Michelle/Virginia no report
	6. Scholarship – Theresa No report
	7. Student Representative – Gina no report
2. Checklist/Wrap
	1. Dinner Meeting –June 7 at McCormik and Schmick’s
	2. Next BOD meeting- Aug 6th, 2016 at 10:30 (VP Consumer Affair will arrive at 11:30).