**CANP Sacramento Chapter Membership Chair Responsibilities**

The Membership chair shall participate in CANP monthly membership meeting Committee conference calls.

The Membership chair shall update Sacramento Chapter membership list monthly.

The Membership chair shall email updated list of active members to all BOD by the Sunday before each monthly dinner meeting.

The Membership chair shall participate in recruitment efforts.

The Membership chair shall attempt to contact inactive members to encourage reenlistment and participation in CANP.

The Membership chair shall attend monthly dinner meetings and quarterly BOD meetings.

The term of office shall begin in July each year for a 2-year term.