**CANP Sacramento Chapter Education Chair Responsibilities**

The Education chair shall coordinate monthly business meetings, continuing education and educational resources for CANP chapter members.

The Education chair shall work with the BOD to schedule educational events for the upcoming year and manage any CE requirements through CANP for attendees. Monthly meetings will be scheduled September through June each year.

The Education chair shall attend monthly meetings and quarterly BOD meetings.

The Education chair shall update the CANP calendar regarding upcoming events.

The term of office shall begin July each year for a 2-year term.