



# **CANP 41st ANNUAL EDUCATIONAL CONFERENCE**

**March 22-25, 2018**

**Sheraton San Diego Hotel and Marina**

## **CALL FOR ABSTRACT ORAL PRESENTATIONS & POSTER PRESENTATIONS SUBMISSION INFORMATION AND FAQs**

**CANP invites the submission of abstracts addressing a wide variety of subspecialty areas including, but not limited to:**

**Acute Care, Adult Health, Alternative Medicine, Bioethics, Cardiovascular, Dermatology, Diabetes, Endocrine, Emergency, Gastrointestinal, Geriatrics, Hematology, Infectious Diseases, Leadership, Men's Health, Neurological, Oncology, Pain Management, Pediatrics, Pharmacology, Practice Management, Psychosocial Health, Pulmonary, Reproductive, Respiratory, Sexually Transmitted, Surgical, Symptom Management and Women's Health**

**ABSTRACT ORAL PRESENTATION SUBMISSIONS  
& POSTER PRESENTATION SUBMISSIONS  
ARE DUE AUGUST 31, 2017**



## Call for Abstract Oral Presentations and Poster Presentations

The California Association for Nurse Practitioners (CANP) invites abstract submissions for its 41st Annual Educational Conference scheduled for March 22-25, 2018 at the Sheraton San Diego Hotel and Marina. Don't miss this premier educational and clinical event for nurse practitioners. Consistent with CANP's core purpose of advocating for nurse practitioners and their patients, the CANP Annual Educational Conference aims to provide a curriculum that will develop and enhance the skill and practice of the nurse practitioner.

All submissions must use the online submission portal in the format requested. Submissions with incomplete information, missing information or in the incorrect format will not be processed. Please complete all sections for each speaker / presenter / author that intends to participate during your session at the following. CANP does NOT accept submissions via fax or paper copies. **All abstract submissions are due August 31, 2017.**

**Before starting the CANP abstract submission form, please have the following information available:**

### Speaker Info

#### Main Contact Information

Name, credentials, mailing address, phone number, email

**CANP allows up to three (3) speakers for each session. If you have multiple speakers, you will also need the following information:**

#### Additional Faculty / Speaker(s) Information

Name, credentials, mailing address, phone number, email

#### Speaker Biography

Each presenter must include a brief biography in **paragraph** format, no more than 150 words per presenter. Biography should include a summary of each presenter's educational and practice background that relates directly to the qualifications to speak on the proposed topic. CVs are not accepted, submissions with CVs included as the biography will not be accepted.

#### Availability to make presentation

Speakers must be available to present any time/date over the conference dates. Speakers unable to present during specific times/dates will not be accepted.

### Abstract Info

#### Abstract Title

A title for your abstract that does not include acronyms or abbreviated terminology. Should be catchy and interesting for marketing in the agenda and conference materials.

#### Abstract

You will need to provide your abstract in 250 words or less.



## **Course Objectives**

Three (3) for In-Track – Five (5) for Workshops

All abstract submissions must relate to the objectives of the CANP Annual Educational Conference:

- Provide current clinical pharmacologic, diagnostic, and management knowledge and skills in patient care across the lifespan.
- Provide a forum for the exchange of ideas and clinical experiences with colleagues involved in the delivery of patient care.
- Discuss professional, educational and financial issues affecting the role of the advanced practice nurse as they relate to the primary and acute care practice specialties.
- Provide information on emerging trends in healthcare, practice management, and political issues to assist advanced practice nurses in positioning their practice for the future of healthcare.
- Challenge participants to consider the complexities of an interdisciplinary, highly complex health care system as it affects future roles and practice opportunities.

## **Pharmacology Content**

Please indicate percentage of pharmacology content and the amount of time (in minutes) that you will discuss during presentation. Abstract submissions selected for pharmacological CE content should attempt to address the following objectives:

- Discuss relevant principals of physiology, pharmacokinetics and pharmacodynamics.
- Give rationale for selecting a drug of choice including evidence based guidelines.
- Identify the goals of drug therapy desired effects and evaluation of patient response including management of adverse reactions.
- Describe special dosage situations, including age-specific considerations.
- Discuss results of relevant or current clinical trials.
- Discuss cost comparison information to other drugs within the same class.

## **Brief Abstract Summary**

Provide 25 words or less summary of your abstract for our agenda and marketing materials.

## **PPT / PDF / Slides**

Completed abstract PPT / PDF / Slides, for both Oral and Poster, must be labeled exactly as outlined to be considered for acceptance. Abstracts labeled inaccurately will not be considered for acceptance by the CANP Education Affairs Committee. CANP cannot accept abstract submissions that are password protected.

**Final PPT / PDF / Slide presentations must be received no later than Thursday, February 1, 2018.**

**Speakers / Sessions that do not submit their presentations by this date will be cancelled.**

**LABEL IN THIS EXACT ORDER:** First Name, Last Name - Topic  
**EXAMPLE:** JOAN SMITH - EMERGENCY ROOM TRAUMA



### **Type of Abstract**

- Poster
- In-Track – 1 hour & 15 minutes
- Workshop – 3 hours

### **Workshop Session Content**

All workshops submissions **MUST** include and/or incorporate a “hands on-interactive skills” aspect for participants. Workshop submissions that are lecture only will not be accepted.

### **Selection process**

- CANP Speaker Abstracts will be submitted to the CANP Educational Affairs Committee for final review.
- The CANP Educational Affairs Committee makes final selections based on Abstract Review Criteria.
- A letter of acceptance or decline of your abstract(s) will be emailed no later than the end of September 2017.

### **Abstract Review Criteria**

- Links research and practice
- Presents “cutting edge” information
- Content is precise and comprehensive

**All speakers MUST complete the following AANP forms and upload to the abstract submission site with their application:**

- [Faculty Disclosure form](#)
- [Faculty speaker bio-sketch form](#)
- [Single session activity detail form](#)



## **SPEAKER REIMBURSEMENT & HONORARIA GUIDELINES**

CANP offers honoraria for each session offered at our Annual Educational Conference. CANP has added an extra savings benefit to our speaker participation program by extending a discount of 50% off conference registration to all In-Track and Workshop speakers (Poster presentations not included). Below are the honoraria amounts provided:

- One (1) In-Track Session = \$150
- One (1) Workshop = \$350
- One (1) Poster = \$50

The honorarium will only be provided to the primary lead speaker listed on the abstract. If a session has two or more speakers, it is the responsibility of the primary speaker to manage honoraria disbursement. All presentations are limited to no more than three (3) presenters. Your acceptance email will contain the details of your presentation(s) as well as the amount of honorarium you will receive. Honoraria not negotiated by end of June 2018 will be forfeited by speakers. If honorarium is lost or not received, it is the speaker's responsibility to contact CANP. Honoraria will be mailed to the address listed on the abstract application.

**CANP does not offer reimbursement for slide / poster production, shipping, damaged items, travel, hotel, supplies, medical waste disposal or administrative support.**



## POSTER PREPARATION GUIDELINES

### Structure and Design

- Poster boards may be 42 x 42 inches, 42 x 48 inches or 42 x 52 inches.
- The text should be large enough to be read easily from 4-6 feet away.
- Use font size proportional to importance.
  - Largest font size - Title
  - Next largest font size - Section Headings
  - Medium font size - Supporting Material
- Try to have a high contrast between background and text.
- Choose a typeface that is simple and bold enough to be legible.
- All posters are subject to review prior to display.

### Poster Graphics

- Graphs and photos need to be large enough to be seen clearly at 4-6 feet away.
- Graphic photos may need an additional privacy screen since posters are displayed in public areas.
- CANP reserves the right to move and/or remove posters that have graphic images.

### Content and Topics

- Research project
- Practice change
- Program proposal
- Work/professional practice projects

### Poster Display Focus

- Title - brief, simple, catchy and emphasize the key message of the study
- Introduction - short and legible
- Hypothesis or Objective
- Abstract (if research based)
- Methodology
- Results or Outcomes
- Summary of Conclusions
- References

### Poster Session Information

Poster presenters are responsible for delivering their poster to the CANP registration desk on Wednesday, March 21, 2018 at the conference hotel. Poster presenters are responsible for removing their poster and materials on Saturday, March 24, 2018 after 10:00 a.m. Posters & materials left on display at the completion of the conference will be discarded Sunday, March 25, 2018.

Presenters must be available during no less than two (2) of the scheduled poster viewing times to present the poster and answer questions. **Poster viewing times are in development.**



## FAQs

**What section of the online abstract submission do I need to complete and submit?** All presenters & co-presenters must complete and submit all required fields and as much information on the non-required fields.

**What is the fax number for CANP to submit my abstract submission?** CANP does not accept submissions via fax.

**What if my abstract is selected for a different format presentation than I had planned?** You may reserve the option to decline the offer to present your topic in a different format; however, CANP reserves the option to withdraw its invitation if you choose to decline.

**What if I am unable to present the date/time assigned?** CANP will do its best to accommodate schedules based on the information submitted on the availability information you submitted on your abstract submission. If you are unable to present on the day assigned, CANP reserves the right to withdraw its invitation.

**If selected, am I required to register for the conference as an Attendee/Speaker?** Yes, all speakers are required to register online at [canpweb.org](http://canpweb.org). If you want to earn CEs by attending sessions before or after your presentation, you must register as an attendee & speaker. If you are only attending as a speaker, with no intention of attending sessions to earn CEs, you still must register as a speaker.

**Can I mail my abstract submission in?** No, CANP does not accept paper copies.

**Can I choose to save and email my abstract submission?** No, CANP does not accept email submissions.

**When will I know if my abstract was selected?** CANP will notify you on or around September 5, 2016 that your abstract was accepted or declined.

**Do I count myself as a co-presenter if I'm listed as the lead presenter; my session has 3 additional presenters?** CANP allows three (3) total presenters for any one (1) session. One (1) lead presenter + two (2) additional = THREE (3) presenters for your session.

**If selected, when will I receive my honorarium?** CANP distributes honorarium payment after the conference.

**If selected, am I required to pay for my registration if I'd like to earn CEs?** Yes, CANP now offers a discounted rate of 50% off registration for In-Track and Workshop speakers.

**What date is the deadline to submit abstracts to CANP?** All abstract submissions, In-Track, Workshop & Posters, are due close of business August 31, 2017.

**I still have questions and require additional assistance, who can I contact?** Still lost – no worries! Contact CANP Senior Events Director, Sulema H. Peterson, at (916) 441-1361 ext. 4 or [sulema@canpweb.org](mailto:sulema@canpweb.org)